

**West Sussex Fire & Rescue Service**

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8 December 2021

**West Sussex Fire & Rescue Service Local Pension Board**

A virtual meeting of the Board will be held at **11.30 am** on **Monday, 13 December 2021**.

**Chair**

Mark Andrews (one off)

**To: all members of the FRS Local Pension Board**

**Agenda**

1. **Apologies**

Jon Simpson and Giles Sparkes.

2. **Declaration of Interests and Gifts and Hospitality**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Adrian Murphy before the meeting.

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

4. **Minutes from the meeting held on 27 September 2021 and Action report**  
(Pages 3 - 8)

To confirm the previous meeting's minutes and action log.

5. **Administration Procedures and Performance**

The Board is asked to note the report and request any further information that is required.

Administration Procedures and Performance Report - by Chief Fire Officer

6. **Communication Strategy**

The Board is asked to note the report and provide any feedback on the communications provided within the report.

Communication Strategy Report - Chief Fire Officer

7. **Immediate Detriment - Verbal update at the meeting**

8. **Confidential Items for discussion**

Nil to note.

9. **Training Schedule Review**

10. **Future Pension Board's Chair**

11. **Date of Next Meeting**

The next meeting of the Board will be held on 28 March 2022 at 11.30 am.